

MINUTES
ARCHER LODGE TOWN COUNCIL MEETING
JUNE 14, 2010
ARCHER LODGE COMMUNITY CENTER

PRESENT: Mike Gordon, Mayor; Carlton Vinson, Mayor Pro Tem; Jeff Barnes, Councilman; Clyde Castleberry, Councilman; Matt Mulhollem, Councilman; John Perry, Councilman

ALSO, PRESENT: Attorney Chip Hewitt and Susan Harrison, Acting Clerk

ITEM 1 Call to Order

At 7:05 p.m., Mayor Gordon called the meeting to order. Councilman Castleberry led us in prayer and the Pledge of Allegiance.

ITEM 2 Public Comments

Mayor Gordon advised no one has requested to speak.

ITEM 3 Action Agenda

(3a.) Councilman Vinson made a motion to approve the minutes of the regular meeting of May 10, 2010. It was second by Councilman Perry and approved by all with a show of hands.

(3b.) Mayor Gordon requested any adjustments to the agenda. Councilman Vinson request item 4(a) under Action Items, Dept. of Community Assistance/Community Planning Vision Statement – Resolution, be removed and discussed at the public hearing on June 24, 2010. Motion, by Councilman Vinson to accept the motion. Motion second, by Councilman Barnes. Motion carried by a show of hands.

Councilman Barnes made a motion the Fire Department Contract be added to the action items, including the Resolution to cease the fire tax collection within the corporate limits for a three year period beginning July 1, 2010. Motion second, by Councilman Mulhollem. Motion carried by a show of hands.

Councilman Vinson requested item 4(b) Land Use Plan Steering Committee Designations be moved to item number 6, Items for Discussion. Motion second, by Councilman Perry. Motion carried by a show of hands.

ITEM 4 Action Items

4(c) Appointment of Town Hall Up Fit Committee

Mayor Gordon requested, two individuals, from the Council, be named to work with the Community Center on the process of leasing the bay area for the Town Hall. These individuals will work with the Board of Directors for the Community Center and the Attorneys for both parties. Councilman Castleberry has volunteered to chair this committee and we need another individual to work with Clyde. Councilman Perry volunteered to assist Clyde. Motion made by Councilman Vinson to have Councilman Castleberry and Councilman Perry to work with the Community Center regarding the future town hall. Motion second, by Councilman Barnes. Motion carried by a show of hands.

4(d) Contract with the Town of Archer Lodge and the Archer Lodge Volunteer Fire Department and Resolution

Mayor Gordon advised copies have been provided to Council Members for review. A meeting was held this afternoon with Chief Barnes, representatives from their Board and Town Council Members representatives. The Contract, has been accepted by the Fire Department and is before the Council for approval. Motion, by Councilman Mulhollhem, to approve the contract between the Town of Archer Lodge and the Archer Lodge Volunteer Fire Department and the authority be given to Mayor Gordon to sign this contract on behalf of the Town Council. Motion second, by Councilman Barnes. Motion carried by a show of hands. Mayor Gordon read into the record the attached Resolution to the County of Johnston. (See Attachment 1) Motion, by Councilman Vinson to approve the Resolution. Motion second, by Councilman Castleberry. Motion carried by a show of hands.

Mayor Gordon, on behalf of the Town, wishes to express it's sincere appreciation to the Archer Lodge Fire Department for it's past service as well as it's participation and corporation in reaching this agreement. We look forward to a continuing relationship of trust, communication and participation with the Fire Department. They are one of the best and we look forward to working with them in the future.

ITEM 5 Administrative or Committee Reports

(5a.) Planning Board

Mayor Gordon called on Mr. Wilson for any report. Mr. Wilson reported at their last meeting they came up with the following to do list: 1) The Flood Plan paperwork to be completed and presented to the Council for review and approval in order to have it submitted to the state in order to be on the list for Flood insurance. 2) Comprehensive review of the Johnston County planning/zoning ordinance which will be a three to four month process. 3) A training session will be held on Thursday at which time he will have the names of individuals for the Steering Committee ready for the next Town Council Meeting.

Mayor Gordon advised the Flood Plan would allow the citizens within the Town to be eligible to purchase flood insurance.

Mayor Gordon introduced Attorney Chip Hewitt, who is standing in for Attorney Mills. Attorney Hewitt advised the Town of Wilson Mills contacted the Department of Commerce, which were able to send a liaison to help them in this matter.

(5b.) Financial Report:

Mayor Gordon called for Councilman Perry to present the financial report. Councilman Perry advised as of today all bills have been paid. We have \$36,739.81 in our money market account and \$21,501.29 in the checking account. Councilman Perry ask for questions receiving none he ended his report.

Councilman Vinson introduced Mr. Jimmy Overton and his wife Jean. Mr. Overton is the finance officer for the town of Knightdale and Jean was the former Town Clerk for the Town of Henderson. Mr. Overton assisted with our Budget and we wanted to express our appreciation in this matter. Mr. Overton has also volunteered to assist Councilman Perry regarding the budget to make sure we have all of our files set up properly.

ITEM 6 Items for Discussion

(6a.) Town Newsletter

Mayor Gordon advised this has been brought up several times regarding a notification system other than e-mail. Councilman Vinson advised a lot of small towns have a town newsletter that would include Town matters, Community matters and other information that the citizens would be interested in. Councilman Vinson advised he would provide an example for review and would be willing to take on this project. This would be done on a quarterly basis.

(6b.) Archer Lodge Postal Options

Mayor Gordon advised this has been a matter of interest to the town. Councilman Vinson advised he has talked with Congressman Etheridge's office regarding this matter and the following options 1) Post office for town of Archer Lodge – at the present time the Postal Service is not in a very good situation to build a new post office; 2) The town of Eastover went to the postal service and were able to add the name of Eastover to the computer system with the zip code which was already serving that community. With Archer Lodge, you have two zip codes with the majority being 27527 which is Clayton. The other is 27591 which is Wendell. After discussions with the postal service we can do the following (a) we would contact all individuals in the Wendell zip code about changing to the Clayton zip code, (b) Obtain the approval from the town of Clayton and they appear to be accepting of this, (c) Provide the Postal Service with all addresses in the area, both Clayton and Wendell, so this could be processed at one time. The Postal Service will send out a survey to all citizens regarding the change in zip code. If the majority approves the zip code 27591 will then change to 27527 and be Archer Lodge, NC. There will be no change in street name, zip code only.

Councilman Castleberry requested to know if this is approved would it hurt the possibility down the road of having a post office in Archer Lodge.

Councilman Vinson advised it appears the Postal Service will continue to struggle, however, should the economy improve this could possibly help instead of hinder efforts for a Post Office in the future.

(6c) Signage

Mayor Gordon requested report on signage. Councilman Vinson reported the town boundaries need to be designated and ask Mr. Gobble to address this issue. Mr. Gobble advised the signs are produced by Prison Enterprises and installed by the Department of Transportation. You must have permission from the Department of Transportation to install signage. Motion, by Councilman Castleberry to have Mr. Gobble obtain further information regarding signage such as duration of time, number needed and cost. Motion second, by Councilman Barnes. Motion carried by a show of hands.

Chief Barnes advised the Fire Department would not require any signs.

(6d) Presentation of 2010 – 2011 Budget

Mayor Gordon requested Councilman Mulhollem present the budget. Councilman Mulhollem read into the record the 2010-2011 Budget Letter. (See Attachment 2) Also the budget was presented for review. (See Attachment 3) Councilman Mulhollem thanked Chief Pet Barnes, Archer Lodge Volunteer Fire Department for his assistance in this matter. The 7 cent tax for the Fire tax will no longer be billed separately for the residence within the town limits. This

information will be open for inspection by the public for ten days. After the ten days, we will hold a Public Hearing regarding the budget in accordance with State Statute. Councilman Castleberry and Councilman Perry will not be able to attend the 24th.

Motion by Councilman Barnes, to hold the public hearing on June 24, 2010 at 7:00 pm in the Community Center. Motion second, by Councilman Vinson. Motion carried by a show of hands.

(6e) Work Session Schedule

Mayor Gordon advised the Community Center is available for the third Monday night of each month for the Council to discuss matters of length. There will be no formal action taken during these meetings and they are open to the public. Motion, by Councilman Mulhollem to set a work session for each third Monday night at 7:00 pm. Motion, second by Councilman Castleberry. Motion carried by a show of hands.

(6f) Land use plan designation

Mayor Gordon requested Councilman Vinson address this matter. Councilman Vinson advised the Division of Community Assistance has recommended is the formation of a Steering Committee to help with the long range plan. Their suggestion is this: 3 members of the Planning Committee; 3 members of the Town Council (the Mayor and two others); 3 outside individuals with those being a business person (does not have to live in the town limits), developer and an agricultural person. This Steering Committee will be an advisory committee to the Council.

Mayor Gordon advised that completes the agenda and requested a motion for adjournment.

Motion ,to Adjourn by Councilman Barnes. Motion, second by Councilman Mulhollem. Motion carried by a show of hands.

8:00 pm Adjourn

Mayor Mike Gordon

Susan Harrison, Acting Town Clerk