

MINUTES
ARCHER LODGE TOWN COUNCIL MEETING
DECEMBER 13, 2010
ARCHER LODGE MIDDLE SCHOOL MEDIA ROOM

PRESENT: Mike Gordon, Mayor; Carlton Vinson, Mayor Pro-Tem; Jeff Barnes, Councilman; Clyde Castleberry, Councilman; Matt Mulhollem, Councilman; John Perry, Councilman

ALSO PRESENT: Chip Hewett, Town Attorney, C. L. Gobble, Administrative Consultant and Jean Overton, Town Clerk

1. WELCOME AND CALL TO ORDER

- a) Call To Order: At 7:05 p.m., Mayor Gordon called the meeting to order.
- b) Invocation and Pledge of Allegiance: Invocation given by Councilman Mulhollem and Pledge of Allegiance led by Mayor Gordon.

2. PUBLIC COMMENTS

Neal Brantley appeared before the Town Council and stated that he knew someone that could install the Town's signs, if the Town needed someone outside the DOT to install them. Mayor Gordon expressed appreciation for the offer and stated that he would get in touch with Mr. Brantley, if it was discovered that additional assistance would be needed.

3. CONSENT AGENDA

- a) Approval of the November 1, 2010 Work Session Meeting Minutes
- b) Approval of the November 8, 2010 Town Council Meeting Minutes

A motion was made by Councilman Perry, seconded by Councilman Mulhollem to approve the Consent Agenda. All in favor.

4. ADMINISTRATIVE/COMMITTEE REPORTS

- a) Planning Board

Mark Wilson reported that at their last Planning Board Meeting of December 2, a discussion was held regarding the Planning Board Survey. The survey did not go out as originally planned and it was agreed that the survey be delayed until after the first of the new year to allow more time for preparation. At the Planning Board Meeting, W. R. Dean reported his findings of the Wendell Planning Board Meeting. He

felt that their functions and methods of operation would be useful to the Archer Lodge Planning Board. Mr. Wilson further stated that the Planning Board did poll those members whose terms were expiring. Susan Locklear expressed an interest in serving another term. Don Turner and Brian Taylor stated that they would not be able to serve another term. Mr. Wilson addressed a previous question presented by Mayor Pro Tem Vinson regarding easements and greenways as to who owned and controlled them. In investigating property plats, Mr. Wilson stated that you would probably find the property deeded to the owner with a right of way easement granted to Progress Energy to run through the property. Mr. Wilson stated that their next meeting would be after the first of the new year.

b) Financial Report

Councilman Perry gave a brief report regarding the Fire Department's share of the ad valorem taxes. All ad valorem tax money due Archer Lodge and the Fire Department is sent to the Town of Archer Lodge. The Town of Archer Lodge then sends the Fire Department their share of the taxes. Upon a meeting with the Fire Chief and staff, Councilman Perry and Mayor Gordon brought the tax percentage due the Fire Department up-to-date. As the money comes in, a check will be sent to the Fire Department on a monthly basis for their share. This will be the process as opposed to Johnston County sending the money to the Archer Lodge Fire Department via direct deposit as originally thought.

c) Attorney Report

Attorney Hewett reported that the Town Council did pass the Flood Damage Prevention Ordinance and asked the Council to scan through the document as some of its contents were borrowed from similar ordinances past by other towns and consistent with Johnston County. However, there are certain specifics that need to be addressed on behalf of the Town of Archer Lodge, i.e., the Board of Adjustment.

d) Report from C. L. Gobble

C. L. Gobble reported that the signs for the Town of Archer Lodge are finally completed and are ready to be installed. He stated that he needed to take the signs to the DOT in Wilson and then they will bring them back to Johnston County to install them. There will be charges for installation and Mr. Gobble will report back to Council on the costs.

5. ACTION ITEMS

a) Appointment/Reappointment of Planning Board

A motion was made by Councilman Mulhollem and seconded by Councilman Castleberry to reappoint Susan Locklear, to newly appoint Jamie Cousins and Joel Pace to the Planning Board to serve a two-year term. All in favor.

b) Recommendation of Member to the Johnston County Economic Development Commission – Jeff Barnes

A motion was made by Mayor Pro-Tem Vinson and seconded by Councilman Castleberry that Councilman Jeff Barnes be submitted as the Town's recommendation for appointment to the Johnston County Economic Development Commission. All in favor.

6. STATUS OF LGC APPLICATION

Mayor Gordon stated that the LGC application for the Town of Archer Lodge had been approved. Attorney Hewett reported that as soon as he gets final documents back regarding some minor inconsistencies regarding loan documents between the bank and LGC, the closing will be set. Attorney Hewett stated that the closing should take place early next week around Tuesday, December 21, 2010. Mayor Gordon, Jean Overton, Town Clerk and Councilman Perry were asked to be on stand-by for the closing date as their signatures would be required at the closing.

Mayor Gordon stated that a mobile unit was being investigated for use as the Town Hall and for other future uses once the permanent building is constructed. C. L. Gobble stated that the property is already zoned properly and that a sketch needed to be submitted for permits indicating where the mobile unit is to be placed on the lot along with the number of parking spaces.

7. STATUS OF ARCHER LODGE SIGNS

Mayor Gordon stated that this had been discussed earlier in the report from C. L. Gobble. Mayor Pro-Tem Vinson took this opportunity to discuss the feasibility of purchasing signs advertising the appropriate Council and Planning Board meetings at the Archer Lodge Middle School. Mayor Pro-Tem stated that the costs would be around \$100.00 for these signs.

8. DISCUSSION ITEMS

Discussion took place regarding a reminder to the Middle School regarding the Town's schedule for meetings. Discussion also took place regarding the placement of the Town Council Meeting schedule on the website in January.

A brief discussion was held regarding reassessment of ad valorem taxes.

9. ADJOURNMENT

Mayor Gordon recommended that the Council Meeting be recessed and adjourned at the Community Center.

A motion was made by Councilman Castleberry and seconded by Mayor Pro-Tem Vinson that the meeting be recessed.

A motion was made by Councilman Mulhollem and seconded by Councilman Castleberry that the meeting be adjourned at the Archer Lodge Community Center. The meeting was adjourned at 8:55 p.m.

Respectfully submitted,

Jean Overton
Town Clerk

Michael Gordon, Mayor