

**MINUTES**  
**ARCHER LODGE TOWN COUNCIL MEETING**  
**SEPTEMBER 13, 2010**  
**ARCHER LODGE COMMUNITY CENTER**

**PRESENT:** Mike Gordon, Mayor; Carlton Vinson, Mayor Pro Tem; Jeff Barnes, Councilman; Clyde Castleberry, Councilman; Matt Mulhollem, Councilman; John Perry, Councilman

**ALSO PRESENT:** Attorney Chip Hewitt and Susan Harrison, Acting Clerk

**ITEM 1        Call to Order**

At 7:00 p.m., Mayor Gordon called the meeting to order. Councilman Mulhollem led us in prayer. Mayor Gordon led us in the Pledge of Allegiance.

**ITEM 2        Public Comments**

Mayor Gordon advised we have no one for the public comment period.

**ITEM 3        Action Agenda**

(3a.) Councilman Vinson made a motion to approve the minutes of the regular meeting of August 9, 2010 with a correction to item 6(a) on page 3. This should read, "The Council decided to hold the work session the Monday before each Town Council meeting". It was second by Councilman Castleberry and approved by all with a show of hands.

**ITEM 4        Administrative or Committee Reports**

(4a.) Planning Board

Mayor Gordon requested the report from the Planning Board. Mr. Mark Wilson presented the Council with the draft copy of The Town Of Archer Lodge Floodplain Damage Prevention Ordinance. The Council will have to schedule public meetings on the adoption, appoint a board of adjustment, there is floodplain development permit application will have to be changed and since Johnston County currently administers our planning and zoning, there is an inter local agreement between the two that either party can cancel that agreement within specific time frames and with proper notifications. This is a boilerplate which can be accessed through the NC Crime Control sites. All towns will have these with changes that fit each town. We had assistance from the floodplain management people with the city of Raleigh. Susan Locklear, a member of our

board also works with that agency so we are very glad to have Susan with us. There are forms in the back should the town decide to accept this which would need to be filed. The copy provided also has notes on the side addressing items for the Council. For questions, please contact Teresa Bruton our chairperson.

Mayor Gordon thanked Mark and the Planning Board for all of their work. Copies will be provided to Council Members in order for this to be discussed at their next work session.

Mr. Wilson advised the next project for the Planning Board is the matter of Sub-Divisions from the county over the next couple of months.

(4b.) Financial Report:

Mayor Gordon requested Councilman Perry to present the financial report. Councilman Perry advised he met with the Auditor today regarding our process. He was pleased and advised all looks good with the way we are handling matters. He will be making suggestions regarding the format to make his job easier for next year. The balance of our checking account as of 9/13/10 is \$26,498.30 and the money market account as of 9/13/10 is \$42,137.70.

**ITEM 5 ACTION ITEMS**

Mayor Gordon advised we needed to add item 5(b) Reports from Mr. C.L. Gobble and amendments to the Budget report. Motion by Council Mulhollem to add item 5(b) Reports from Mr. C. L. Gobble and amendments to the Budget report. Second by, Councilman Barnes, carried by a show of hands.

Motion by Councilman Mulhollem to move item 7a to item 6b meetings at Archer Lodge Middle School. Second by Councilman Barnes. Motion carried by a show of hands.

(5a.) Announcement of Public Meeting

Councilman Mulhollem advised there will be a public meeting on Thursday September 16, 2010 at 7:00 pm at the Archer Lodge Middle School cafeteria of the Planning Board. This meeting will be hosted by Mr. Lee Nichols and the Steering Committee regarding the long range land plan for the Town of Archer Lodge. This will be an interactive meeting with the citizens of Archer Lodge to discuss the way Archer Lodge should grow in the future. Councilman Vinson advised this meeting will be extremely important to the citizens of Archer Lodge.

(5b) Reports from Mr. C. L. Gobble

Mr. Gobble advised he has talked with several members of the Department of Revenue staff and found them to be most helpful and that he is gathering information for a meeting with them next Friday. If all information was submitted, Archer Lodge would be eligible for State Shared Revenues.

A discussion was held regarding moving \$1200.00 for Police Protection and Planning/Zoning in the budget in accordance with NCGS 13641.2. Motion by Councilman Perry to amend the budget for the above reason. Second by Councilman Vinson. Motion carried by a show of hands.

## **Item 6 Discussion Items**

(6a.) Resolution Adopting a Code of Ethics for the Archer Lodge Town Council  
Mayor Gordon requested discussion on this item, all council members have received a copy for review for additions and deletions. Councilman Castleberry advised this was part of the Ethics Training the council had received earlier. Motion by Councilman Barnes to adopt the Code of Ethics as presented. Second by Councilman Mulhollem. Motion carried by a show of hands.

(6b.) Relocation of Meetings

Mayor Gordon called for discussion of this matter. Councilman Vinson advised the town has been offered space for their meetings at the Archer Lodge Middle School. The principal has advised the school would like to be an active part of the town, therefore, has offered space for the town to hold their meetings at their location. There would not be any charge for this or for the custodial service. This would include the Town Council, Planning Board and the Steering Committee. Attorney Hewett advised we should have some type of written agreement between the school and the town for this use. A discussion was held with the following motion being made. Motion by Councilman Barnes to defer this matter until the October meeting with Attorney Hewett obtaining verification from the school board or the board of education. Second by Councilman Vinson. Motion carried by a show of hands.

Attorney Hewett suggested two items be added to the agenda for future meetings  
a) Report from the Attorney and b) Report from the Interim Town Manager.

## **Item 7 Closed Session**

Motion by Councilman Vinson to go into closed session in accordance with NCGS 143-318-11 (a) (5) and (6) to confer with Attorney. Second by Councilman Castleberry. Motion carried by a show of hands.

7:40 PM Closed Session

8: 45 PM Reconvened

Mayor Gordon called the meeting back to order and requested a motion. Motion by Councilman Castleberry to hire the Town Clerk for the Town of Archer Lodge Mrs. Jean Overton. This position will began at \$21.00 per hour, to work 80 hours per month, town will furnish furniture, lap top and other items required for the Town Clerk position. Mrs. Overton will be working from her home until a town

hall is established. Second by Councilman Perry. Motion carried by a show of hands.

Motion to adjourn by Councilman Perry, second by Councilman Barnes. Motion carried by a show of hands.

8:50 pm Adjourn

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Mayor Mike Gordon

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Susan Harrison, Acting Town Clerk