

**MINUTES**  
**ARCHER LODGE TOWN COUNCIL MEETING**  
**JULY 12, 2010**  
**ARCHER LODGE COMMUNITY CENTER**

**PRESENT:** Mike Gordon, Mayor; Carlton Vinson, Mayor Pro Tem; Jeff Barnes, Councilman; Clyde Castleberry, Councilman; Matt Mulhollem, Councilman

**ABSENT:** Councilman John Perry

**ALSO PRESENT:** Attorney David Mills and Susan Harrison, Acting Clerk

**ITEM 1 Call to Order**

At 7:06 p.m., Mayor Gordon called the meeting to order. Councilman Mulhollem led us in prayer. Mayor Gordon led us in the Pledge of Allegiance.

**ITEM 2 Public Comments**

Mayor Gordon advised Mr. Edward Boyce requested to address the Council. Mr. Boyce congratulated the Council for obtaining the contract with the fire department so the town may get it's fair share of revenues.

**ITEM 3 Action Agenda**

(3a.) Councilman Castleberry made a motion to approve the minutes of the regular meeting of June 14, 2010, work session notes of June 21, 2010 and the public hearing of June 24, 2010. It was seconded by Councilman Mulhollem and approved by all with a show of hands.

**ITEM 4 Administrative or Committee Reports**

(4a.) Planning Board

Mayor Gordon requested if a member of the planning board was present to give a report. Councilman Mulhollem advised Mark was out of town, however, the planning board is moving ahead. Councilman Vinson advised all members have their books as of the last meeting.

(4b.) Financial Report:

Mayor Gordon advised Councilman Perry is out of town and we will have two reports at the August meeting.

## **ITEM 5      ACTION ITEMS**

### **(5a.)    Nine Member Appointments Steering Committee For Land Use Planning**

Mayor Gordon advised there are eight, which have been looked at, with the other coming from the planning board applications received a while back and we need to address that board. We need to talk about this at the next work session and be prepared to appoint that board at the August Council Meeting. Councilman Vinson advised there is a meeting Thursday night, which the members should be in attendance also Mr. Lee Nichols advised anyone joining late could be brought up to speed with no problem.

### **(5b.)    Update On Letterhead, Business Cards and Town Embossed Seal**

Mayor Gordon ask for report. Susan advised a copy had been received from the Town of Clayton, which was sent to Councilman Vinson. It contained the name of the Town and date of incorporation. Councilman Vinson advised he would have a draft for the work session for review. Mr. C. L. Gobble advised, the Town needs to obtain purchase order forms. Councilman Barnes and Mulhollem will provide samples of purchase orders for the work session. Mayor Gordon advised the Tax ID information will be obtained from Councilman Perry and discussed at the work session. Councilman Vinson advised he has obtained prices for these items and Wendell Printing offered the best price form the others contacted. They have a turn around time of one day on orders. The cost for 100 in black and white is \$77.00 and color is \$120.00. Mr. C. L. Gobble suggested the Council obtain letterhead as soon as possible for the use by the town. Motion by Councilman Mulhollem to obtain letterhead, envelopes and business cards in color due to the price difference. Motion second by Councilman Barnes, carried by show of hands.

Councilman Vinson advised the total cost would be \$384.00.

Mr. C. L. Gobble requested since we currently do not have a central office, could the Council give the Clerk authorization to open all mail received, other than personal/confidential, in order to process in a timely manner. Mayor Gordon requested this be put in place. Motion by Councilman Castleberry to purchase a received stamp for items received by the town. Motion second by Councilman Vinson. Motion carried by show of hands. Motion by Councilman Mulhollem to allow Acting Clerk Susan Harrison to open all mail received for proper distribution unless it is marked "Personal/Confidential". Second by Councilman Barnes. Motion carried by a show of hands.

### **(5c.)    Update On The Contract With The Sheriff's Department**

Mayor Gordon requested update. Councilman Vinson advised he had contacted the Sheriff's department, however he has not heard back from them as of today. Councilman Vinson requested to know who would be able to attend a meeting with them for later this week. We would like to get a two year agreement

with them which will give us an additional six months on the contract. Attorney Mills advised after the conversation with the Sheriff you also meet with Mr. Rick Hester regarding this matter. Mayor Gordon requested Councilman Vinson to let the Council know when the meeting will be this week.

(5d.) Signage

Mayor Gordon requested report on signage. Mr. C. L. Gobble advised he has continued to follow up on this matter. It will take a while once the request is received by Correction Enterprises. He now has a book on all signage from them regarding size and price. We will need the purchase order and tax id number for this. We will also have to contact DOT to make sure they approve the location of signs and possibly contract with them for the installation. It will be up to the Council to decide the types and wording on signs..

(5e.) Update On Progress Energy For Street Lighting

Mayor Gordon requested the update. Mr. C. L. Gobble advised all is on go, we need the tax id before we sign the contract and return to them. This will take a good six months before we receive them.

**Item 6 Discussion Items**

(6a.) Moving Work Session To Monday Before Council Meeting

Mayor Gordon advised we currently have our work session the Monday after the Council Meeting. What is the feeling of the Council to move the work session to the Monday before the Council Meeting? The Community Center is available should we wish to change this. Motion by Councilman Vinson to move the work session to the Monday preceding the Council Meeting. This will begin effective August 2, 2010. Second by Councilman Mulhollem and accepted by a show of hands.

(6b.) Auditor and CPA for Town

Mayor Gordon advised he had talked with Councilman Perry regarding this and he will obtain information with the assistance of Mr. C. L. Gobble. This is necessary to keep the Town in compliance and to assist John with the finance. These quotes will be presented at the next regular meeting.

(6c.) Update on Royal Flush Development

Mayor Gordon requested update. Attorney Mills advised he had not heard anything regarding the status. Councilman Vinson advised Session Law 2010-85, House Bill 710 An Act To Correct The Boundaries Of The Town Of Archer Lodge By Removing A Parcel Included In the Original Description. Mayor Gordon advised a piece of property, five acres, which was part of Becky Flowers' pud, was mistakenly placed in the corporate limits of Archer Lodge. Attorney Mills advised this was not a request for removal from Archer Lodge, it was an error by GIS and several others, therefore, it had to be removed.

**7. Closed Session**

Mayor Gordon thanked all for attending the regular meeting and advised the next item was closed session. Motion by Councilman Barnes to go into closed session to discuss employment matters. Motion Second by Councilman Vinson and carried by a show of hands.

7:40 pm Closed Session

9:20 pm Reconvened

No report given regarding closed session. Motion to adjourn by Councilman Vinson. Second by Councilman Mulhollem, carried by a show of hands.

9:22 pm Adjourn

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Mayor Mike Gordon

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Susan Harrison, Acting Town Clerk